Effective Department-Level Risk Management

A 2-day in-house training for corporations and government organizations

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CIDB Registered CCD Training Provider (CIDB-PLCCD20240506-321)

Course Objectives

- Build a pragmatic risk management framework for your own department
- Identify, describe and articulate risks clearly, with triggers and consequences
- Assess risks consistently using likelihood, impact and a 5×5 risk matrix
- Choose risk responses and action plans within the organisation's risk appetite
- Produce a complete departmental risk report and run regular risk reviews

Who Should Attend

Department heads, managers, supervisors and team leaders in corporations and government organisations

Module Outline

Module 1: Risk Management Foundations and Departmental Framework

- Risk, incident, control and exposure
- Government and corporate risk categories, including HSSE
- Designing a departmental risk framework

Module 2: Risk Identification and Description

- From risk category to risk description
- Brainstorming, surveys, SWOT and SOP analysis
- The departmental risk register

Module 3: Risk Analysis and Articulation

- Risk triggers and consequences
- The T–C articulation technique
- Analysing control failure and root causes

Module 4: Risk Assessment

- Risk likelihood and risk impact
- The 5×5 risk matrix and risk outcome
- Assessing risks with the Excel template

Module 5: Risk Response, Risk Appetite and Action Planning

- The four risk response options
- Applying risk appetite standards
- Risk action plans and residual exposure

Module 6: Risk Reporting and Review

- From risk register to management report
- Presenting risk data honestly
- Periodic and ad-hoc risk reviews

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